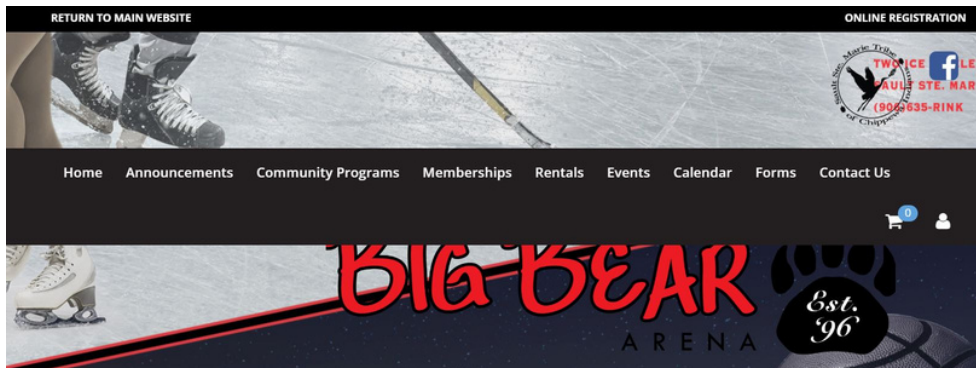


BIRTHDAY'S @ THE BEAR

How to reserve a party!

TIPS: Please ensure your internet connection is strong and steady when you submit a request. Otherwise, it will kick you out, and you will have to start over.



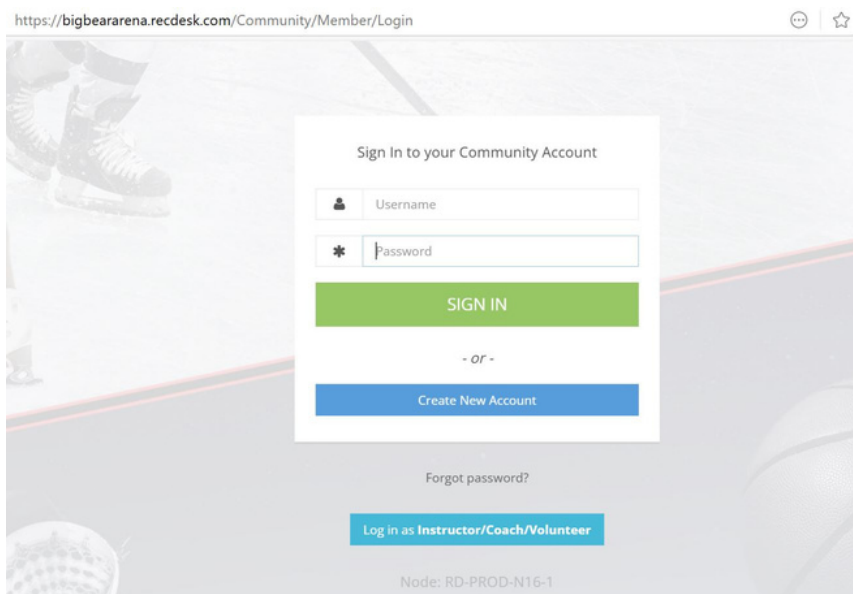
Step 1

Go to
bigbeararena.com

Step 2

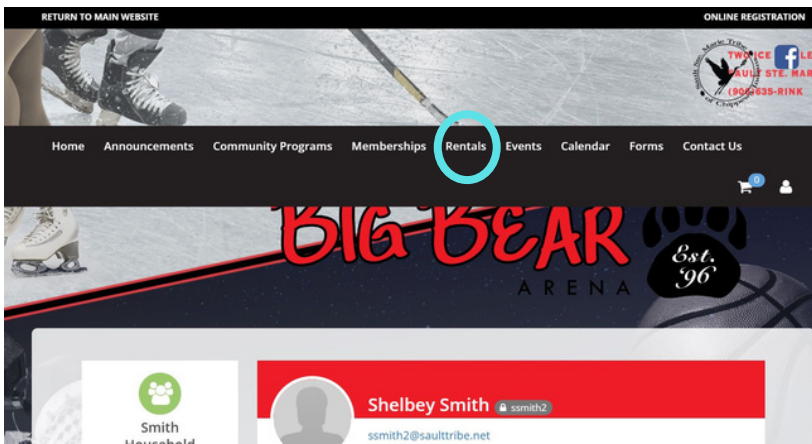
If you already have
an account, please
sign in.

If you are new
please create an
account and sign in



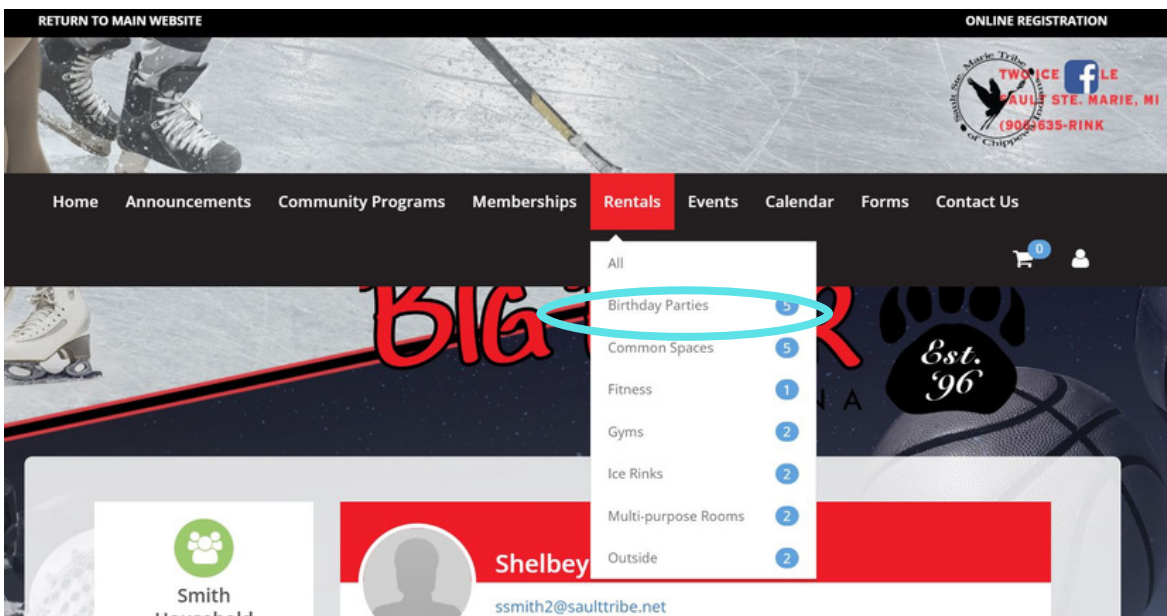
Step 3

After signing in, click on the rentals tab



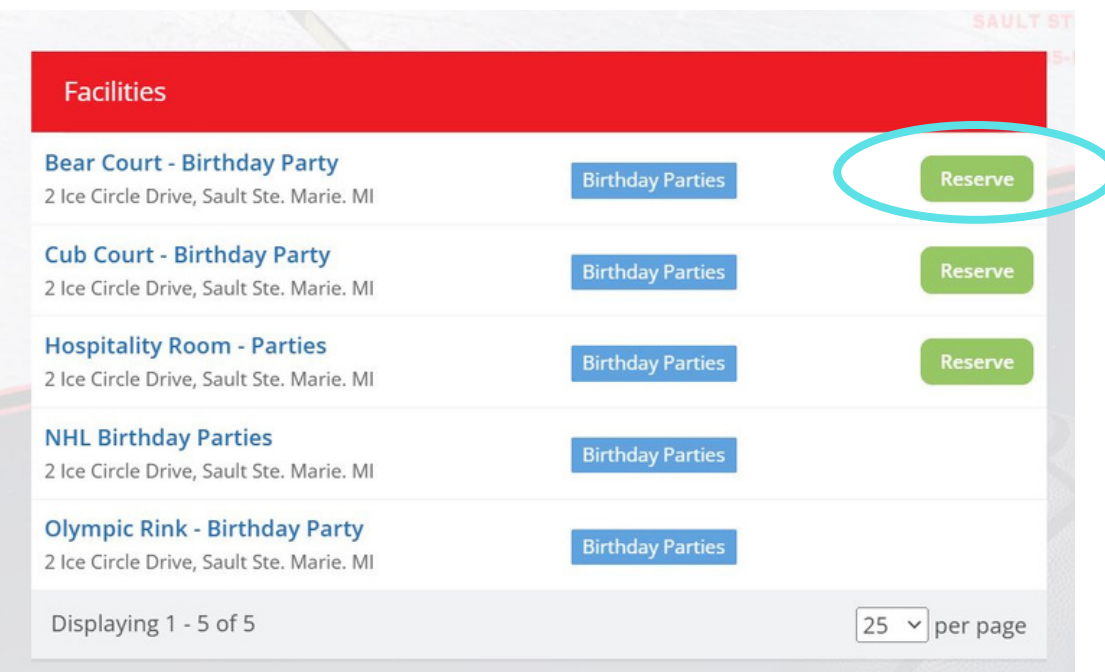
Step 4

Select Birthday parties, please select birthday parties if you are hosting **ANY** type of celebration.



Step 5

Please select which room you would like to reserve.



<	>	Today	August 2025				Month	Week	Day
Sun	Mon	Tue	Wed	Thu	Fri	Sat			
27 Reserve	28	29	30	31	1	2			
3 Reserve	4	5	6	7	8	9			
10 Reserve	11	12	13	14	15	16			

Step 6

The calendar will then display any dates that may be available to book. Click desired date.

← Reserve Facility

Bear Court - Birthday Party

📅 July 27th 2025

Member *

Shelbey Smith

Description of Use *

Group Size *

Bear Court Birthday Partys

1:30 PM - 4:30 PM

▼

Court Birthday Parties

\$110.00

+ \$50.00 deposit

+

Add To Cart

Cancel

There is a \$50 NON-REFUNDABLE deposit.

Step 7

Fill out the required information, select drop down arrow next to time, and hit the green +. Add that reservation to your cart.

📅 July 27th 2025

Member *

Shelbey Smith

Description of Use *

Group Size *

Bear Court Birthday Partys

1:30 PM - 4:30 PM

Court Birthday Parties

\$110.00

+ \$50.00 deposit

-

Add-Ons

Birthday Parties 1-Hour Ice

\$95.00 ea.

+

Add To Cart

Cancel

Step 8

Once the green + has been added, you may select any available add-ons. After reviewing ALL requests, click add to cart.

There is a \$75 NON-REFUNDABLE deposit.

Shopping Cart

Shopping Cart

Item	Quantity	Unit Price
1. Bear Court - Birthday Party Remove	1	\$160.00
Add-On Fee: Birthday Parties 1-Hour Ice	1	\$95.00
Reservation Shelbey Smith		
Date: 7/27/2025 1:30 PM - 4:30 PM		
Description: TESTING Birthday		
Group Size: 20		
Total:		\$255.00

Please Note: you MUST go to *Check Out* and make *Payment* to complete the registration process. Spots in Programs are **not guaranteed** until the Check Out process is complete.

[Add New Registration](#) [Go To Checkout](#)

Step 9

Review your shopping cart, if all information is correct click go to checkout.

****YOU CAN ONLY BOOK 1 PARTY REQUEST AT A TIME****

Waiver

Waiver

WAIVER

RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AND PARENTAL CONSENT AGREEMENT

IN CONSIDERATION of being permitted to participate in any way at/with/in Chi Mukwa Community Recreation Center I, for myself, my personal representatives, assigns, heirs, and next of kin:

Step 10

Review and sign the facility waiver.

Required Forms

Required Forms

Fill out the following forms to complete the checkout process

[Ice / Space Rental Agreement](#)

Reservation - Bear Court - Birthday Party - 7/27/2025 1:30 PM (Shelbey Smith)

[Complete Form](#)

[Party Request Form](#)

Reservation - Bear Court - Birthday Party - 7/27/2025 1:30 PM (Shelbey Smith)

[Complete Form](#)

You have not completed all the required forms

You need to complete all the required forms to finish the checkout process.

0 / 2

[I Have Completed All Forms »](#)

Step 11

Fill out ALL required forms

Required Forms

Required Forms

Fill out the following forms to complete the checkout process

Ice / Space Rental Agreement
Reservation - Bear Court - Birthday Party - 7/27/2025 1:30 PM (Shelbey Smith) [View/Edit Form](#)

Party Request Form
Reservation - Bear Court - Birthday Party - 7/27/2025 1:30 PM (Shelbey Smith) [View/Edit Form](#)

You have completed all the required forms
You can now proceed to checkout.

[I Have Completed All Forms »](#)

Step 12

Once all forms are complete, click I have completed all forms.

Checkout

Checkout

Total Amount Due **\$255.00**

Item Total 255.00

Sales Tax 0.00

Convenience Fee 0.00

Card Info

Card Number Card Number MM / YY CVC

Cardholder Address

Address Line One

City

State/Province *

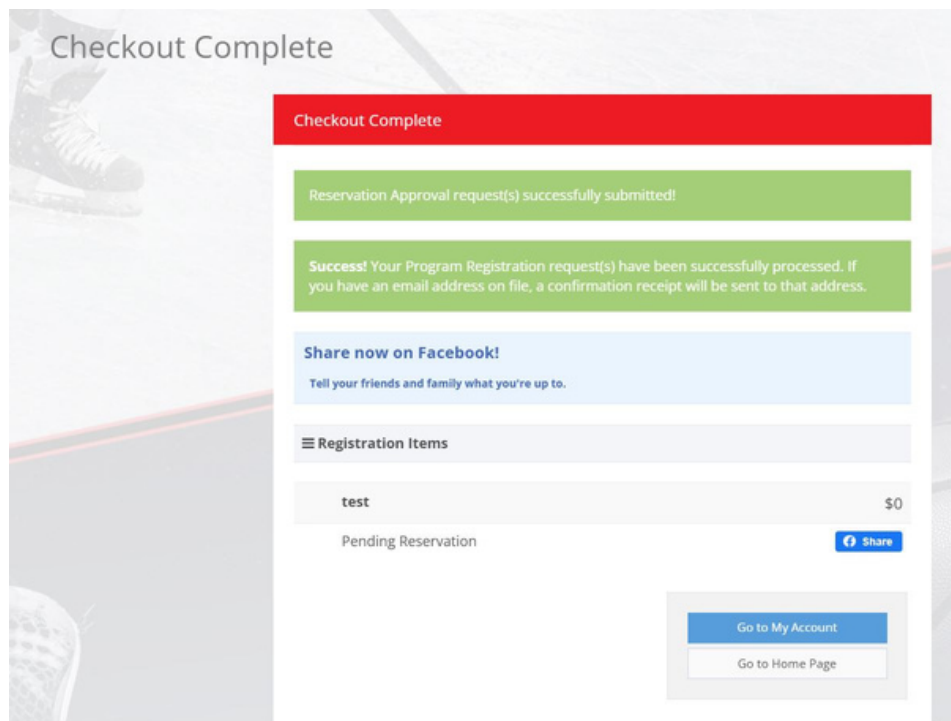
Zip/Postal Code

[Submit](#) [Cancel](#)

Step 13

Checkout: please fill in payment information. Once complete, review information and click submit.

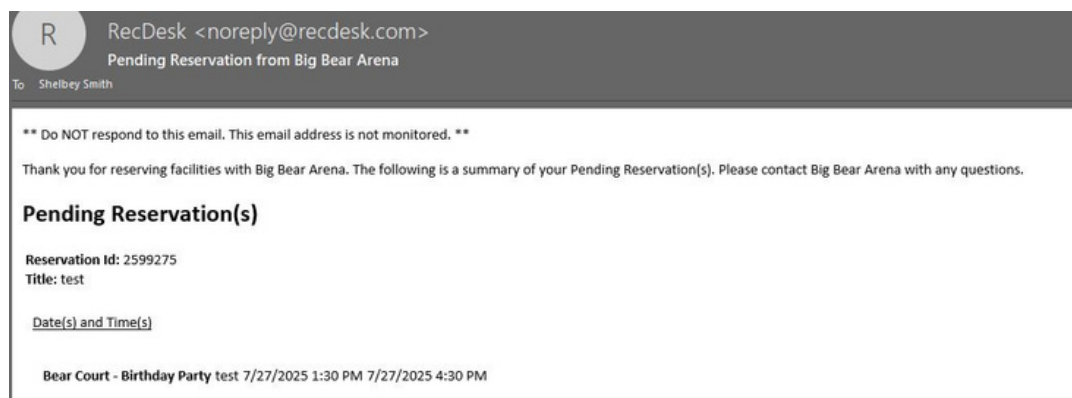
****PAYMENT
WON'T BE
REQUIRED UNTIL
APPROVAL IS
COMPLETE****



Step 14

A successful checkout will notify you the your **reservation request** was successfully submitted.

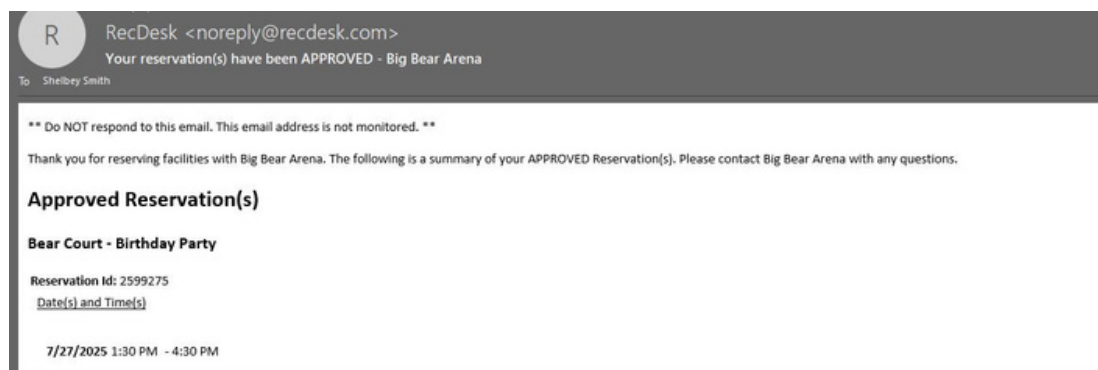
A reservation request is NOT a guarantee!



Step 15

You will receive an email with a confirmation that your **reservation request** was successfully submitted.

A reservation request is NOT a guarantee!



Step 16

Once the facility staff have reviewed your request and approved the request, you will receive an **approved reservation** email.

Any questions, please email
bookthebear@saulttribe.net

